

**Maclean Sports Centre**  
**School Holiday Activity days**  
**TERM 2 SCHOOL HOLIDAYS**



**INFORMATION PACKAGE**

**&**

**ENROLMENT FORM**

**FOR OUR TERM 2 SCHOOL HOLIDAY ACTIVITY DAYS**

## **ENROLMENT AND BOOKING INFORMATION:**

**Enrolment:** Bookings for our term 2 Maclean Sports Centre school holiday activity days are now open. Bookings for our activity days must be made and confirmed 7 days prior to the commencement of the first activity day. Bookings and enrolment forms attached in this package can be returned to reception at the Maclean Sports Centre during our business hours which are located on our website.

### **Terms & Conditions:**

Payment methods- Payment for the activity days can be made in several different ways, these include;

- Cash (via the MSC reception desk)
- Eftpos (Via the MSC reception desk)
- Bpay/Wireless transfer ( please see bank details provided below)

Account Name: Smiths Sport  
Management PTY LTD

BSB: 124-001

Account Number: 20963672

Payment must be received  
within 72hrs (3 days) of invoice  
being received.

### **Sickness/Illness:**

In accordance with the regulations set by the NSW Department of Health, sick children with a contagious illness must not attend any of the activity days provided until they are healthy. Parents/Guardians are asked to please notify if their child/children are unable to attend due to illness.

### **Medications:**

Staff at the Maclean Sports Centre will not administer any medications unless it has been prescribed by a doctor and have been given permission to do so by the legal parent or guardian. Over the counter medications such as Panadol, Nurofen and cough medicine etc will not be administered. Parents are required to fill out a medication form at Maclean Sports Centre reception if their child or children need prescribed medication to be administered during the course of the activity.

### **MSC Activity hours:**

Each activity day will run from 9am till 12pm. Children will not be allowed into the centre prior to 9am and Children must be collected by their parent or legal guardian by 12pm. Maclean Sports Centre will provide an appropriate sign in/out sheet which all Parents/Guardians MUST sign before leaving as well as after collecting their children with MSC staff.

### **Late collection Fees:**

Children attending the activity days must be collected by 12pm. Parents/guardians who fail to collect their children by these designated times will be charged a late fee of \$1 per minute until the child is collected. Children WILL NOT be allowed to leave the care of the staff at MSC until they have been signed out by their Parent/guardian. If you know that you will be able to collect your child by 12pm please let staff know ASAP by contacting 66454351 or 0431828725.

## **Meals:**

Meals will not be provided by the Maclean Sports Centre so parents are encouraged to provide children with a suitable light lunch which can be stored in our fridge in the reception area to be kept cool and fresh. We do not encourage soft drink or junk food to be packed.

**PLEASE DO NOT INCLUDE NUTS WITH YOUR CHILD'S LUNCH AS OTHER CHILDREN MAY HAVE NUT ALLERGIES.**

## **Behaviour:**

If a Child's behaviour is deemed to be inappropriate or unacceptable, Maclean Sports Centre staff reserve the right to suspend or terminate the Child's enrolment after consulting with Centre management and the Child's parent or guardian.

## **Emergency Contact:**

The Emergency contact listed on the a Child's enrolment form must be over the age of 18 years old and have authority from the Child's Parent or Guardian to make decisions about the Child's welfare. If you have another family member/friend organised to collect your child please notify centre staff 24hrs prior to the day.

## **Clothing:**

Suitable clothing must be worn by all children if they wish to participate in the days activities. This includes covered in shoes, NOT thongs or Sandals. Please make sure that Children are provided with a hat in case the activity takes place outside of the indoor facility. Please also make sure that all clothing items are clearly labelled to avoid confusion if items are misplaced.

## **Sun smart policy:**

Please provide your child or children with a water bottle and sunscreen. Water can be purchased at the kiosk up stairs at a cost of \$2.50 if need be.

## ACTIVITY DAY/S ENROLMENT FORM:

CHILDS NAME:

CHILDS D.O.B:

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ADDRESS:

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PARENT/GUARDIANS FULL NAME:

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MOBILE NUMBER:

E-MAIL ADDRESS:

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EMERGENCY CONTACT:

EMERGENCY CONTACT

MOBILE NUMBER:

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ALLERGIES AND MEDICATIONS CONDITIONS:

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**Prices: \$20 Dollars per child per day\***

**ATTENDANCE DAYS: Please tick which days your child will be attending**

**Mon 9<sup>th</sup>    Tues 10<sup>th</sup>    Wed 11<sup>th</sup>**

**PARENT/GUARDIAN SIGNATURE:**

A minimum of 72 hours (3days) notice is necessary for booking children into Sport Camp.

I agree to the Terms and Conditions for vacation care at Maclean Indoor Sports Centre:

SIGNATURE:

\_\_\_\_\_ DATE: \_\_\_\_\_